Online Registration Instructions – New Users

Welcome to Fair Oaks Orangevale Little League Online Registration

For new users there are four steps to complete your child's registration. (1) create your account, (2) add members to your account (3) enroll one or more players and (4) complete payment.

<u>**1. Create Account</u>** - Select the Enroll button on the Register Here page of the FOVLL.com website. Select the Create a new account link.</u>

<u>2. Add Members</u> – Select Add Parent if you have another Parent or Guardian you would like to be associated with your child's registration. This will also insure they receive league correspondence throughout the season.

Next select **Add Child** and complete the form. Repeat this process for all children you will be registering. When complete, select the **Enroll** button at the bottom of the page.

<u>3. Enroll</u> – Fill out the form using the drop-down menus then select the **Add Enrollment** button. Repeat this step for each child registering. Once complete select the **Proceed to Checkout** button to begin completing the emergency and medical contact information.

Fill out the Emergency Contact and Medical Form in its entirety. Read and accept the FOVLL Terms and Conditions and special notes by clicking the <u>TWO boxes</u> at the bottom of the page and select the **Done** button.

<u>4. Payment</u> – Enter your credit card information and select **Place Order** to complete your registration. You must pay by with a credit card to use the online system. If you choose to pay by check, you may do so by registering in person at one of the registration dates/times noted on the webpage. You may also contact the leagues Treasurer to arrange payment by check.

Should you encounter any issues during your registration process, please email cto@fovll.com.